

**LENOIR COMMUNITY COLLEGE  
GRADUATION INFORMATION**

March 4, 2024

To: All Prospective Graduates

From: Kimberly Hill, Dean of Student Services

Re: Graduation Ceremony 2024

Congratulations on your forthcoming graduation!

This memorandum outlines important information regarding graduation. Graduation will be held at 7:00 p.m. on Thursday, May 9, 2024. **Please read this information carefully.**

**PREPARING FOR GRADUATION**

**Graduation Caps and Gowns:** All graduates will be wearing dark blue caps and gowns. The cost of the cap, gown, and tassel kit will be \$39.50 plus tax. The last day to order and have your regalia shipped to your address is April 7, 2024. Students will be charged at the time of purchase. There is an additional charge of \$15.95 for shipping and handling. Students may purchase caps and gowns online at <https://lenoir.shopoakhalli.com/purchasewizard/Welcome>.

**Graduation Announcements:** Announcements are available in the Leigh and John McNairy Library beginning April 8, 2024. Please remember that announcements **are not** invitations to the ceremony.

**REHEARSAL**

**Rehearsal:** All graduates who expect to participate in the graduation ceremony **must** attend the rehearsal in the college gymnasium at 10:00 a.m. on Thursday, May 9, 2024. The gymnasium will be quite cool during rehearsal, so those attending might want to dress accordingly.

**Pizza! Pizza!:** Following graduation rehearsal, there will be free pizza on the College courtyard for graduates, faculty, staff, and administration following rehearsal.

**Graduation Tickets:** Admission to the graduation ceremony will be by ticket only. Each graduate who participates in graduation rehearsal will receive tickets for four (4) guests. Tickets will be distributed immediately after graduation rehearsal on May 9, 2024. Students must present a picture ID in order to receive their tickets.

To ensure that the College is in compliance with fire codes, all individuals (including infants and toddlers) must present a ticket at the door. Please inform family and friends who do not receive a ticket to the ceremony that overflow space will be available in the Student Center, Room 104.

Please inform them in advance so that appropriate plans may be made. The event will also be live-streamed on our website for those who choose not to attend.

## **GRADUATION CEREMONY**

**Attendance:** Admission to the graduation ceremony requires a ticket. The overflow area for guests without tickets will be in the Student Center, Room 104 with chairs and a live feed of the ceremony. This area may also be appropriate for those who are unable to sit for extended periods of time.

**No obstruction:** No balloons, flowers, or other items that may obstruct others' view of the ceremony will be allowed in the building. If your guests bring such items, they will be asked to take them back to their vehicles or leave them outside.

**Dress:** Graduates should wear dark dresses or pants and dark shoes with their academic robes. **For safety reasons, graduates will not be permitted to march across stage wearing flip flops.**

**Graduation:** Graduates will assemble in a single line in front of the Leigh and John McNairy Library by **6:15 p.m.** There will be two lines of graduates entering the student center. The procession will move to the College gymnasium promptly at **6:55 p.m.** Personnel from the Registrar's Office will be set up in front of the library to provide graduates with their name cards. **Please do not fold this card.** Also, graduates are asked to check the person in front of them for proper cap and gown arrangement. Caps should be worn on the center of the head, and hair should be styled so the cap will fit properly. The tassel is to be worn on the **right side.**

The processional will be led by the marshals and will begin promptly at 6:55 p.m.

**Order of the Procession:** The marching order will be the platform party first, followed by the faculty and staff, and then the graduates. Graduates remain standing until you are asked to be seated. After the commencement address, the graduates will be presented their diploma covers. During the presentation, the marshals will direct the graduates, one row at a time, to the right side of the stage.

Graduates should proceed to the top of the steps, stop, and appropriately pass their name card to Dr. John Paul Black, Senior Vice President of Student Services and Workforce Development, who will announce the students' names. Please **do not say the name.** After the graduate's name is called, he or she will proceed across the stage to Mr. Randy Smith, Chairman of the Board of Trustees. Shake hands with Mr. Smith and reach over with the left hand to receive the diploma cover. Proceed over to shake hands with Dr. Rusty Hunt, President of the College. At this time, the photographer from GradImages will take a picture of the graduate. Continue across the stage and down the ramp for an additional photo opportunity and follow the line back to the appropriate seat.

**Diplomas/Certificates:** Graduates will be mailed their official diplomas to the address on file, following the graduation ceremony. Please allow three weeks for processing and mailing. If your address has changed, please contact Admissions to update prior to graduation.

### **AFTER GRADUATION**

**Graduation Pictures:** GradImages will take pictures as graduates receive their diploma. Information concerning proofs and prices will be mailed a few weeks after graduation. No one else will be allowed to stand in front of the stage during the ceremony.

**Do not forget graduation practice at 10:00 a.m. on Thursday, May 9, 2024, in the gymnasium! It is required that graduates be present if planning to march that evening.**

Again, congratulations on your achievement and good luck as you embark upon a new career and/or educational opportunities!